

Agenda



7.00 pm

Wednesday, 20 March 2019

Guildford Borough Council, The Council Chamber,
Millmead House, Millmead, Guildford, Surrey GU2 4BE



Discussion

- AIR QUALITY UPDATE & PRIORITIES
- PARKING RECOMMENDATIONS
- HIGHWAYS BUDGET

Working together for residents

You can get involved in the following ways

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the joint committee a question about it. The joint committee provides an opportunity to raise questions, informally, up to 30 minutes before the formal business of the meeting officially starts. If an answer cannot be given at the meeting, it will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the joint committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Guildford and have a local issue of concern, you can petition the joint committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Attending the Joint Committee meeting

Your Partnership officer is here to help.

Email: joanna.long@surreycc.gov.uk

Tel: 01483 517336 or 07968 832326 (text or phone)

Website: <https://www.surreycc.gov.uk/people-and-community/your-local-area/guildford>



Follow @GuildfordJC on Twitter

This is a meeting in public.

Please contact **Joanna Long** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, e.g. access**
- If you would like to talk about something in today's meeting or have a local initiative or concern

Committee Members

County Cllr Keith Taylor, Shere (Chairman)

Borough Cllr Paul Spooner, Ash South & Tongham (Vice-Chairman)

Borough Councillor David Bilbe, Normandy

Borough Councillor Bob McShee, Worplesdon

County Cllr Mark Brett-Warburton, Guildford South-East

Borough Cllr Alexandra Chesterfield, Friary & St Nicolas

County Cllr Graham Ellwood, Guildford East

County Cllr Matt Furniss, Shalford

County Cllr Mike Goodman, Bagshott, Windlesham and Chobham

County Cllr Angela Goodwin, Guildford North

County Cllr David Goodwin, Guildford South-West

County Cllr Julie Iles, Horsleys

Borough Cllr Julia McShane, Westborough

County Cllr Marsha Moseley, Ash

Borough Cllr Tony Philips, Onslow

Borough Cllr Mike Piper, Burpham

Borough Cllr Jo Randall, Ash Wharf

Borough Cllr David Reeve, Clandon & Horsley

Borough Cllr Matthew Sarti, Clandon & Horsley

County Cllr Fiona White, Guildford West

County Cllr Keith Witham, Worplesdon

Borough Cllr David Wright, Tillingbourne

Guildford Borough Council Managing Director
James Whiteman

Surrey County Council Chief Executive
Joanna Killian

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Community Partnerships Team at the meeting.

Thank you for your co-operation

OPEN FORUM

Before the formal committee session begins, the Chairman will invite questions from members of the public attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

1 APOLOGIES FOR ABSENCES

To receive any apologies for absence from members.

2 MINUTES FROM PREVIOUS MEETING

(Pages 7 - 16)

To approve the Minutes of the previous meeting as a correct record.

3 DECISION TRACKER [FOR INFORMATION]

(Pages 17 - 22)

This report updates the committee on the progress of decisions that have been made at previous meetings.

4 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest

- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial

5 CHAIRMAN'S ANNOUNCEMENTS

To receive any Chairman's announcements.

6 PETITIONS

To receive any petitions in accordance with Standing Order 14.1. An officer response will be provided to each petition.

Two petitions have been received:

The first petition is regarding St Lawrence Primary School. The petition is requesting a safety review, provision of a safe pedestrian access by pelican crossing or a crossing attendant.

The second petition is from Michael Hammond calling on Guildford Joint Committee to bring into force parking restrictions to stop antisocial parking in Belmont Avenue.

7 PUBLIC QUESTIONS

To receive any questions from Surrey County Council electors within the area in accordance with Standing Order 14.2.

8 MEMBER QUESTIONS

To receive any written questions from Members under Standing Order 13.

9 PARKING & AIR QUALITY WORKING GROUP - AIR QUALITY UPDATE & PRIORITIES (EXECUTIVE FUNCTION FOR DECISION)

(Pages 23 - 32)

At the Guildford Joint Committee meeting of 19 September 2018 a new Parking & Air Quality Working Group was established with the remit to develop an overarching air quality policy/strategy and review individual air quality management / action plans relating to the borough. The report outlines the activity of the working group and seeks approval of recommended outputs.

- 10 PARKING & AIR QUALITY WORKING GROUP - PARKING RECOMMENDATIONS (EXECUTIVE FUNCTION FOR DECISION)** (Pages 33 - 82)
- As part of the Guildford Parking Strategy, a Parking review is conducted every 18 months. This report presents the recommended scope of the review as outlined by the Parking & Air Quality Working group (P&AQWG) and recommends the actions and next steps.
- 11 HIGHWAYS UPDATE (EXECUTIVE FUNCTION FOR DECISION)** (Pages 83 - 100)
- This report provides an update on the 2018/19 programme of highway works funded by this committee, an update on other centrally funded projects being promoted in the local area, as well as details of expenditure on the budgets allocated to the committee in 2018/19. In addition it details the committee devolved highways allocation for 2019/20 and how it is proposed to be allocated.
- 12 CABINET MEMBER FOR HIGHWAYS UPDATE (EXECUTIVE FUNCTION)**
- To receive a verbal update from the Cabinet Member for Highways, Surrey County Council.
- 13 FORWARD PLAN** (Pages 101 - 102)
- The forward programme of reports for 2019/20.